



**NEXT TRAINING SESSION TAKES PLACE ON 17 & 18 OCTOBER 2015**

<b>North Coast Settlement Service - Coffs Harbour</b>	
Volunteer Role Title	<b>Service Support Volunteer</b>
Location	<b>Coffs Harbour                      2/1 Duke St Coffs Harbour. 2450</b>
Service Overview	Our service aims to enable newly arrived migrant and humanitarian communities to become: self-reliant, to participate in the broader Australian community, to develop a shared purpose and, sense of identity and belonging. The service also aims to encourage the broader community to be responsive to the needs of emerging communities. Our Service supports clients by promoting economic and personal well-being and by empowering clients towards independence. We are funded by DSS under the Settlement
Why we need you	As a Volunteer, you will play an important role in helping to re-settle newly arrived families. Our service supports these families settle in our local community for their first five years. A long term commitment of 6 – 12 months +
What will you be doing	Work with a team of Volunteers supporting Case Workers, linking families with social contact, being alert to their needs and offering the hand of friendship. North Coast Settlement Service provides practical life skills assistance and support to enable clients to access services. Volunteers could also potentially assist with Community information sessions, developing
What you need to help	Volunteers need to be flexible, friendly, reliable and sensitive to cross-cultural issues: be non-judgmental, approachable and trustworthy.
How much time will you spend	A minimum of one day per week is ideal. Multiple days are available.
How we will help you	Volunteer Support: we aim to empower volunteer support workers with the skills to assist clients to identify and access relevant services. We recruit and train volunteers to ensure a high standard of assistance for clients and also provide a supportive environment to all volunteers.
Who will help you	You will be supported by the Service Manager, case workers and experienced volunteers.
What you will get from the experience	You will experience the diversity and richness of other cultures and have the rewarding experience of assisting families and individuals gain independence in a new country
Start Date	<b>Open &amp; ongoing</b>
Role ideally suits:	Volunteers who want to make a difference, possess people skills and office administration ability
<b>Want to know more?</b>	<b>Contact Cheryl: Manager – North Coast Settlement Service 02 5612 1370</b>